



GILEAD CHRISTIAN SCHOOL EMPLOYMENT APPLICATION

Position Desired _____

Date _____

Name _____

Address _____

E-mail _____

Telephone: Home _____

Work _____

Cell _____

Best time to call _____

Date available for employment _____

Number of hours per week _____ Full-time _____ Part-time _____

Are you able to perform job-related tasks in a safe manner? _____

EDUCATION

| | Name & Address of School | Course of Study | No. of Years Completed | Diploma/Degree |
|-----------------------|--------------------------|-----------------|------------------------|----------------|
| High School | | | | |
| Undergraduate College | | | | |
| Graduate/Professional | | | | |
| Other (Specify) | | | | |

CERTIFICATION

List all areas in which you hold valid Ohio and/or out-of-state teaching certificates. Note: Applicants holding a certificate from another state must obtain an Ohio certificate in order to teach at Gilead Christian School.

| Area of Certification | Issuing State | Date Issued |
|-----------------------|---------------|-------------|
| | | |
| | | |
| | | |
| | | |

WORK EXPERIENCE (Start with your present or last job.)

| Employer | Dates Employed | | Work Performed |
|----------------------------|----------------|-------------------------------|----------------|
| | From | To | |
| Address | | | |
| Telephone Numbers | | | |
| Starting/Present Job Title | | | |
| Supervisor | | | |
| Reason for Leaving | | May we contact this employer? | |

| Employer | Dates Employed | | Work Performed |
|----------------------------|----------------|-------------------------------|----------------|
| | From | To | |
| Address | | | |
| Telephone Numbers | | | |
| Starting/Present Job Title | | | |
| Supervisor | | | |
| Reason for Leaving | | May we contact this employer? | |

| Employer | Dates Employed | | Work Performed |
|----------------------------|----------------|-------------------------------|----------------|
| | From | To | |
| Address | | | |
| Telephone Numbers | | | |
| Starting/Present Job Title | | | |
| Supervisor | | | |
| Reason for Leaving | | May we contact this employer? | |

STUDENT OR PRACTICE TEACHING

| Grade or Subject Taught | Name and Address of School | 1. College Supervisor 2. Cooperating Teacher |
|--------------------------------|-----------------------------------|---|
| | | 1. 2. |
| | | 1. 2. |

GENERAL TEACHING INFORMATION

1. Would you be willing to teach a Bible class at your preferred grade level?

2. Are there any electives or extracurricular activities in which you have interest, training/experience that you are willing to lead? For example:

___ Music

___ Sports

___ Drama

___ Yearbook

___ Art

___ Library

___ Technology/Computer

___ Community Outreach

___ Photography

___ Other _____

PERSONAL TESTIMONY Write a short statement on the basic content of your Christian faith:

GILEAD CHRISTIAN SCHOOL MISSION STATEMENT

Gilead Christian School exists to be and make active disciples of Jesus Christ by partnering with parents in fulfilling their responsibility to train thoroughly each child to obey God in every area of life. This is accomplished by providing programs of learning experiences to guide the individual student in understanding, appreciating, and relating to the truth of God as revealed in His Word, His world and in the Holy Spirit.

Reviewed by GCS Board Policy Committee Oct. 5, 2015

GILEAD CHRISTIAN SCHOOL STATEMENT OF FAITH

1. *We believe* the Bible to be the inspired, the only infallible, authoritative Word of God.
2. *We believe* that there is one God, eternally existent in three persons – Father, Son and Holy Ghost.
3. *We believe* in the deity of our Lord Jesus Christ – in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and His personal return in power and glory.
4. *We believe* that, for the salvation of the lost and sinful man, regeneration by the Holy Spirit is absolutely essential.
5. *We believe* in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
6. *We believe* in the resurrection of both saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
7. *We believe* in the spiritual unity of believers in our Lord Jesus Christ.

**The statement of Faith of the National Association of Evangelicals.*

North Campus
220 S. Main St.
Mt. Gilead, OH 43338
(419) 947-5739



South Campus
3613 Township Road 115
Mt. Gilead, OH 43338
(419) 946-5990

Gilead Christian School Declaration of Moral Integrity

Our school expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students. As an applicant for a ministry position as an employee or as a volunteer at this school, I recognize, understand, and agree to live by the Christian moral standards of the school.

I declare (a) that during the past year I have not engaged in, (b) that at the current time I am not engaging in, and (c) that I promise I will not engage in, during the term of my employment or volunteering, inappropriate sexual conduct.

Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or website, and sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

****You will be asked to sign the above statement upon employment. ****

“Honor marriage, and guard the sacredness of sexual intimacy between wife and husband. God draws a firm line against casual and illicit sex.”

-Hebrews 13:4, The Message

“A pupil is not superior to his teacher, but everyone [when he is] completely trained [readjusted, restored, set to rights, and perfected] will be like his teacher.”

-Luke 6:40, Amplified Bible [brackets in original]

APPLICANT'S STATEMENT

I hereby certify that the information given in this application is true and complete. Any misstatements or omissions of material facts in the application may be cause for dismissal. I understand that providing false or misleading information given in my application or interviews may result in discharge.

I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision. I give my permission to GCS and its agents to contact all of the references, and obtain information about (but not limited to) credit, criminal background and driver's record. I release GCS and its agents from liability for relying on any information received during the application and interviewing process. I also release all employers and individuals from liability for furnishing the information about me.

I understand, acknowledge, and agree that any employment relationship with the organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will" employment may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I agree that for so long as I am employed, I will abide by the rules of the organization.

APPLICANT SIGNATURE _____ **DATE** _____

If you are hired for a position in our school ministry, you will be required to have a TB test and a background check. Fingerprinting is used for all background checks for GCS employees. GCS will pay for the initial background check.

Please send the completed application and an unofficial copy of your transcripts to the address listed below. All records, forms, and inquiries should be directed to the same address.

Gilead Christian School
Attn: Human Resources
4863 US Hwy 42
Mt. Gilead, OH 43338

Employment at Gilead Christian School is open to qualified individuals who are Christians of good character, without regard or reference to race, gender, national or ethnic origin, color, age, or disability. Gilead Christian School is a religious educational ministry, permitted to discriminate on the basis of religion. All prospective and current employees must agree with Gilead Christian School's mission statement, and they must be willing to conduct their lives in conformity with the school's statement of faith and the school's declaration and agreement to ethical and moral integrity.

Character Evaluation for Employment
 (to be completed by your most recent administrator/employer)

Name of applicant _____ Date _____

How long have you known the applicant? _____ years

In what capacity? _____

Are you related to the applicant? _____

Please seriously consider each trait below in light of your actual knowledge of the applicant's experiences. Check the area which is closest to your estimate of his/her performance in each case. This information shall be confidential.

| | <i>Outstanding</i> | <i>Strong</i> | <i>Average</i> | <i>Fair</i> | <i>Poor</i> | <i>No Knowledge</i> |
|----------------------------|--------------------|---------------|----------------|-------------|-------------|---------------------|
| people skills | | | | | | |
| classroom management | | | | | | |
| relationship with students | | | | | | |
| relationship with parents | | | | | | |
| ability to plan | | | | | | |
| teaching skills | | | | | | |
| professional attitude | | | | | | |
| personality | | | | | | |
| punctuality | | | | | | |
| honesty & integrity | | | | | | |
| emotional stability | | | | | | |
| problem solving | | | | | | |
| organizational skills | | | | | | |
| cooperative attitude | | | | | | |
| potential for growth | | | | | | |

Would you hire the applicant? _____

Note reservations (if any):

On the back, describe the applicant's spiritual maturity and how it is displayed.

Signature _____ Position _____

Organization _____

Phone: _____ e-mail _____

Please send the completed form to:

Gilead Christian School
 Attn: Human Resources
 4863 US Hwy 42
 Mt. Gilead, OH 43338

Character Evaluation for Employment

(to be completed by a general reference)

Name of applicant _____ Date _____

How long have you known the applicant? _____ years

In what capacity? _____

Are you related to the applicant? _____

Please seriously consider each trait on the following chart in light of your actual knowledge of the applicant's experiences. Check the area which is closest to your estimate of his/her performance in each case. This information shall be confidential.

| | <i>Outstanding</i> | <i>Strong</i> | <i>Average</i> | <i>Fair</i> | <i>Poor</i> | <i>No Knowledge</i> |
|-------------------------|--------------------|---------------|----------------|-------------|-------------|---------------------|
| involvement in ministry | | | | | | |
| people skills | | | | | | |
| ability to plan | | | | | | |
| professional attitude | | | | | | |
| personality | | | | | | |
| punctuality | | | | | | |
| honesty & integrity | | | | | | |
| emotional stability | | | | | | |
| problem solving | | | | | | |
| organizational skills | | | | | | |
| cooperative attitude | | | | | | |
| potential for growth | | | | | | |

Would you hire/recommend the applicant? _____

Note reservations (if any):

On the back, describe the applicant's spiritual maturity and how it is displayed.

Signature _____ Position _____

Organization _____

Phone: _____ e-mail _____

Please send the completed form to:

Gilead Christian School
Attn: Human Resources
4863 US Hwy 42
Mt. Gilead, OH 43338

Character Evaluation for Employment
(to be completed by your pastor)

Name of applicant _____ Date _____

How long have you known the applicant? _____ years

In what capacity? _____

Are you related to the applicant? _____

Please seriously consider each trait below in light of your actual knowledge of the applicant's experiences. Check the area which is closest to your estimate of his/her performance in each case. This information shall be confidential.

| | <i>Outstanding</i> | <i>Strong</i> | <i>Average</i> | <i>Fair</i> | <i>Poor</i> | <i>No Knowledge</i> |
|-------------------------|--------------------|---------------|----------------|-------------|-------------|---------------------|
| involvement in ministry | | | | | | |
| people skills | | | | | | |
| ability to plan | | | | | | |
| professional attitude | | | | | | |
| personality | | | | | | |
| punctuality | | | | | | |
| honesty & integrity | | | | | | |
| emotional stability | | | | | | |
| problem solving | | | | | | |
| organizational skills | | | | | | |
| cooperative attitude | | | | | | |
| potential for growth | | | | | | |

Would you recommend the applicant? _____

Note reservations (if any):

On the back, describe the applicant's spiritual maturity and how it is displayed.

Signature _____ Position _____

Organization _____

Phone: _____ e-mail _____

Please send the completed form to:

Gilead Christian School
Attn: Human Resources
4863 US Hwy 42
Mt. Gilead, OH 43338